

MINUTES
BOARD OF TRUSTEES
THE SOCORRO ELECTRIC COOPERATIVE, INC.

September 23, 2015

A Regular Meeting of the Board of Trustees of The Socorro Electric Cooperative, Inc., was held on Wednesday, September 23, 2015 in Socorro, New Mexico.	INDEX
The meeting was called to order at 1:55 p.m. by Anne L. Dorough, President.	CALL TO ORDER
Secretary Cordova called roll and reported those present and attending as follows:	ROLL CALL
MEMBERS PRESENT: Anne L. Dorough, President Representative, District V David Wade, Vice-President Representative, District IV Leo C. Cordova, Secretary/Treasurer Representative, District I Melissa Amaro, Trustee* Representative, District III Leroy Anaya, Trustee Representative, District III Donald Wolberg, Trustee Representative, District III	
MEMBERS ABSENT: None	
ALSO PRESENT: Joseph Herrera, General Manager Eileen Latasa, HR Manager/Executive Assistant Lorna Wiggins, Attorney Marilyn Madrid, Member Services Supervisor David Montoya, Safety Compliance Officer Tony Lopez, Socorro Line Foreman	
SEC MEMBERS PRESENT: Jimmy Dorough, Luis Aguilar and David L. Wade.	
Secretary Cordova declared a Quorum of Trustees present.	QUORUM
President Dorough led everyone in the Pledge of Allegiance.	PLEDGE OF ALLEGIANCE
There being no additions or deletions to the Agenda, President Dorough approved the Agenda as distributed.	APPROVAL OF AGENDA
There being no additions or corrections to the Minutes for the Regular Meeting held on August 26, 2015, a motion was made by Trustee Wolberg and seconded by Trustee Cordova to approve the Minutes as written. Motion carried unanimously.	APPROVAL OF PREVIOUS MINUTES
There were no Public Comments brought before the Board.	PUBLIC COMMENTS
Manager Herrera reported that Expenditures for the month of August, 2015 totaled \$489,509.24.	EXPENDITURE REPORT
There being no questions from the Board, President Dorough accepted the Expenditure Report for August, 2015 as presented.	
Manager Herrera reviewed the RUS Form 7 for August, 2015.	RUS FORM 7
There being no questions from the Board, President Dorough accepted the RUS Form 7 for August, 2015 as presented.	
Manager Herrera reported on the NMRECA Board Report for September, 2015 as follows: <ul style="list-style-type: none">Aubrey Dunn, Commissioner, NM State Land Office reported that the backlog of 500 right-of-ways pending since 2010 was down to 55 and should be completed by November, 2015	NMRECA REPORT

- Springer EC was required to build a new transmission line to accommodate a new CO₂ plant.
- Co-Bank will match donations up to \$5,000.
- Three (3) NRECA director’s classes will be offered in December, 2015.

President Dorough accepted the NMRECA Board Report for September, 2015.

Manager Herrera reported on the Tri-State Board Report for September, 2015
As follows: TRI-STATE REPORT

- Renewables did not perform well in July, 2015
- The 2016 Consolidated Budget was approved by the Board.
- Margins for 2015 are lower than margins in 2014.
- The Colowyo Mine will continue to operate protecting 220 employees.
- Tri-State will offer board orientation for member boards

President Dorough accepted the Tri-State Board Report for September, 2015.

Manager Herrera updated the Board on the progress of the State Land Lease attachments on the ‘M’ Mountain. Discussion ensued on the amount to charge entities for the attachments. STATE LAND LEASE

Mr. Montoya reported no loss-time accidents in August, 2015; reviewed the Minutes of the Safety Committee Meeting; and gave a report on the NMRECA Safety Committee Meeting held in Albuquerque. SAFETY REPORT

Mr. Montoya also reported that the WCA Safety Audit was completed for 2015 and dates were set for 2016 Regulator School and advertisements promoting the DACC Lineman School was discussed.

Mr. Montoya informed the Board that the new back-up generator will be fired up with the assistance from Wagner Cat Equipment.

Mr. Montoya reported that new services and line extensions were picking up again and updated the Board on the Solaro project. ENGINEERING REPORT

Mr. Lopez reported on the planned outage for the new County Detention Center and that the SEC is waiting on the paperwork for the new Dialysis Center. CONSTRUCTION/ MAINTENANCE REPORT

Mr. Lopez added that crews are currently working on with Tri-State Substation Upgrades and the he worked with T&D Engineering on work-order inspections.

Mr. Lopez informed the Board that the San Miguel Church was requesting assistance from the SEC to repair lights in time for the Fiestas.

After discussion, a motion was made by Trustee Amaro and seconded by Trustee Wolberg to approve the donation of trucks and labor to repair the lights for the San Miguel Fiestas. Trustee Anaya recused himself from voting on the motion due to the request coming from a family member. Motion carried.

Mr. Lopez provided an explanation for the major outage which affected 1/3 of the SEC system and the length of some of the outages during the month of August, 2015. OUTAGE REPORT

Ms. Madrid reviewed the Energy Delinquent Report for August, 2015. ENERGY DELINQUENT REPORT

Trustee Dorough commented on the big jump in the 30 day Delinquent Accounts.

Ms. Madrid also reviewed the Section V and XII Delinquent Reports for August, 2015. SECTION V & XII DELINQUENT REPORT

Manager Herrera reported that Section V and XII write-offs would be addressed next month.

Ms. Madrid reported one (1) member complaint filed with the N.M.P.R.C. due to a small commercial system charge. The complaint resolved in SEC’s favor.

One (1) member complaint from May, 2015 remains open, according to Ms. Madrid.

There were not items under the President’s Report open for discussion.

PRESIDENT’S
REPORT

Secretary Cordova reported on the Member Application/Cancellation Report for August, 2015 as follows:

SECRETARY’S REPORT

- New Connects 20
- Reconnects 93
- Disconnects 102

President Dorough accepted the Member Application/Cancellation Report for August, 2015 as presented.

Manager Herrera reported that the Standing Committee met on September 14, 2015, reviewed and approved several policies for board consideration. Manager Herrera explained the policy revisions for each policy

STANDING COMMITTEE
REPORT

A motion was made by Trustee Wolberg and seconded by Trustee Anaya to approve revisions to Policy 127, Transparency in the Procurement of Goods and Services. Motion carried unanimously.

PROCUREMENT
POLICY

A motion was made by Trustee Cordova and seconded by Trustee Wade to approve the revisions to Policy 201-10, Tardiness. Motion carried unanimously.

TARDINESS POLICY

A motion was made by Trustee Wade and seconded by Trustee Anaya to approve the revisions to Policy 201-19, Rest Periods. Motion carried unanimously.

REST PERIOD POLICY

A motion was made by Trustee Amaro and seconded by Trustee Wolberg to approve the revisions to Policy 219, Computer, Network Use. Motion carried unanimously.

COMPUTER, NETWORK
POLICY

A motion was made by Trustee Cordova and seconded by Trustee Wolberg to approve the revisions to Policy 226, Telephone, Cell Phone Use. Motion carried unanimously.

TELEPHONE, CELL
PHONE POLICY

A motion was made by Trustee Cordova and seconded by Trustee Anaya to approve the addition of Policy 227, Disciplinary Action for Preventable Accidents. Motion carried unanimously.

DISCIPLINARY ACTION
FOR PREVENTABLE
ACCIDENTS

A motion was made by Trustee Wolberg and seconded by Trustee Wade to approve the addition of Policy 425, Net Metering. Motion carried unanimously.

NET METERING POLICY

Manager Herrera also reported that the Finance Committee met on September 14, 2015, reviewed and approved NRECA benefit renewal and bids received for equipment and services for board consideration. Manager Herrera reviewed and explained items approved by the committee.

FINANCE COMMITTEE
MEETING

A motion was made by Trustee Amaro and seconded by Trustee Anaya to approve renewal of benefits administered by NRECA for 2016 until completion of the Wage and Salary Study. Motion carried unanimously.

NRECA BENEFIT
RENEWAL

A motion was made by Trustee Wade and seconded by Trustee Anaya to accept the low bid received from Melloy Dodge for four (4) service trucks. Motion carried unanimously.

TRUCK BIDS

A motion was made by Trustee Anaya and seconded by Trustee Amaro to approve the low bid submitted by Clark Truck Equipment for vehicle toll boxes and lighting for the four (4) new service trucks. Motion carried unanimously.

TRUCK TOOL BOXES
AND LIGHTING

A motion was made by Trustee Amaro and seconded by Trustee Wolberg to approve the low bid submitted by Mobile Mounts for the computer tablet mounts for the four (4) service trucks. Motion carried unanimously.

TRUCK COMPUTER
MOUNTS

Attorney Wiggins recommended the Retirement of Patronage Capital to the following Estates and Joint Accounts as follows:

PATRONAGE CAPITAL
RETIREMENT

ESTATE RETIREMENTS:

• Johnny Apachito	\$766.48	Catalina Baca	\$333.34
• William Greiner	\$722.33	Edwina J. Ferodowill	\$146.18
• Veronica Romero	\$270.32	Kathleen Sublette	\$703.14
• Mary Silva	\$994.41	Jack Partridge	\$808.89
• Catherine Lewellen	\$238.38		

JOINT ACCOUNT RETIREMENTS:

• Leandro Aragon	\$538.97	Gus Ritter	\$649.57
• Ray A. Smith	\$913.75	Bolesmo Romero	\$391.43
• Paul Mank	\$187.88	Elvis J. Baca	\$113.39

A motion was made by Trustee Anaya and seconded by Trustee Amaro to approve Attorney Wiggins recommendation to approve the Retirement of Patronage Capital to the above-mentioned Estates and Joint Accounts. Motion carried unanimously.

Manager Herrera explained the revision to the Security Light Contract.

LINE EXTENSION
CONTRACT

A motion was then made by Trustee Amaro and seconded by Trustee Cordova to approve the revisions to the Security Light Contract. Motion carried unanimously.

Trustee Wolberg requested board approval to attend the NMRECA Meeting in Las Cruces, New Mexico in October, 2016.

APPROVAL OF
TRUSTEE TRAVEL

A motion was made by Trustee Amaro and seconded by Trustee Anaya to approve Trustee Wolberg’s request to attend the October NMRECA Meeting. Motion carried unanimously.

Manager Herrera explained, at length, the TDS Baja Broadband Pole Attachment Agreement.

POLE ATTACHMENT
AGREEMENT APPROVAL

After discussion a motion was made by Trustee Anaya and seconded by Trustee Wolberg to approve the TDS Baja Broadband Pole Attachment Agreement. Motion carried unanimously.

President Dorough explained that due to the recent vacancy in District II that the Board has several options for filling the position according to the current bylaws.

DISTRICT II TRUSTEE
VACANCY

After discussion, a motion was made by Trustee Cordova and seconded by Trustee Wolberg to fill the position by board appointment.

Further discussion ensued on the guidelines for filling the position, candidate credentials and interviews process.

President Dorough then called for the vote on Trustee Cordova’s motion.

The motion carried with Trustee Amaro opposed.

Discussion ensued on the notification method of the vacancy to District II Members; the date to appoint a trustee and review of applicant credentials.

A motion was then made by Trustee Wolberg and seconded by Trustee Cordova to refer to the Ethics Committee to develop a set of criteria for filling the District II vacancy and to schedule a committee meeting as soon as possible. Motion carried unanimously.

After further discussion on member notification of the vacancy, a motion was made by Trustee Cordova and seconded by Trustee Wolberg to send out flyers to notify District II Members of the vacancy and filing instructions for those interested in filling the vacancy. The motion carried unanimously.

Manager Herrera explained the process and timeline for announcing the trustee elections for District I, IV & V as per the current bylaws.

SET DATE FOR
2016 DECLARATION
OF CANDIDACY

After a lengthy discussion, a motion was made by Trustee Amaro and seconded by Trustee Cordova to set the date of January 4, 2016 to begin declaration of candidacy for District I, IV and V. Motion carried unanimously.

A motion was made by Trustee Amaro and seconded by Trustee Wolberg calling for an Executive Session. Motion carried unanimously.

EXECUTIVE
SESSION

President Dorough called for an Executive Session and the Board adjourned to Executive Session at 4:05 p.m.

*Trustee Amaro left the meeting at 4:40 p.m.

A motion was made by Trustee Wade and seconded by Trustee Wolberg to return to Regular Session at 4:40 p.m. Motion carried unanimously.

REGULAR SESSION

President Dorough stated that there was no action taken by the Board during Executive Session.

After discussion, a motion was made by Trustee Wolberg and seconded by Trustee Anaya to set the date of October 28, 2015 and time of 2:00 p.m. for the next Regular meeting. Motion carried unanimously.

SET DATE & TIME FOR
NEXT REGULAR
MEETING

There being no objection and no further items open for discussion, President Dorough adjourned the meeting at 4:42 p.m.

ADJOURNMENT

APPROVED:

Anne L. Dorough, President

I, Leo C. Cordova, do hereby certify that I am the Secretary of the Board of Trustees of The Socorro Electric Cooperative, Inc., herein called the "Cooperative" and the above is a true and exact copy of the Minutes of the Regular Meeting held on September, 2015. A Quorum of Trustees was present and acted upon throughout the meeting and none of the Minutes of the above have been rescinded or modified.

Leo C. Cordova, Secretary/Treasurer

Leo C. Cordova, Secretary/Treasurer

